



Delta Community Music School

4705 Arthur Drive, Delta BC. V4K 2X5 (604) 946-1280 ~ www.dcms.ca

REGISTRATION FORM 2010/2011

Date _____

Please Print

Student's Name _____ Birthdate _____
month/day/year

Parent/Guardian's Name _____ Phone: (home) _____

Address _____ Bus. or cell (parent) _____

Postal Code _____ E-mail Address (parent) _____

Emergency Contact (if other than Parent/Guardian) _____ Phone: _____

Medical: No Yes There is a medical condition to be aware of as follows _____.

Please tell us how you heard about us:

Returning Student Newspaper Yellow Pages Website Referral Concert/Recital Other _____

Please complete a separate registration form for each instrument:

Instrument _____ Instructor _____ Beginner 1 yr 2 yr 3 yr 3 yr +

Preferred Day 1st choice _____ 2nd choice _____ 3rd choice _____

Preferred Time 1st choice _____ 2nd choice _____ 3rd choice _____

Length of Lessons Preferred: 30 min. 45 min. 60 min.

Tuition Fees: \$24.00 per ½ hr. \$36.00 per ¾ hr. \$48.00 per hr.

NB: Instructors and time slots are allocated on a first come first served basis. Returning students are given preference during "early registration period", prior to registration opening to the general public.

DCMS is a non-profit organization. In order to remain effective, we ask all members consider volunteering for us *when they are able*.

Some suggestions are;

Volunteer -- please check the following categories that you are interested in:

Activity: Board Member Fundraising Advertising Special Events Phoning Recitals
 Repairs/Maintenance Other (please specify) _____

I am enclosing a donation of \$ _____ (Registered charity no. 107012130 RR0001)

Total fees must be paid in advance. Please make all cheques payable to DCMS or Delta Community Music School and for identification purposes, please write your invoice number on the front of each cheque. It is important that you read the Terms and Conditions as stated on the enclosed form and we ask that you initial in the box provided to indicate that you have done so. Your signature below indicates that you accept these Terms and Conditions.

The undersigned agrees to the Terms and Conditions as stated.

Signature of Parent/Guardian/Student _____ Date: _____

TERMS & CONDITIONS

1. The Delta Community Music School is a not-for-profit organization which undertakes to provide the schedule of instructions set out on the registration form.
2. **A NON-REFUNDABLE DEPOSIT** of \$55.00 covering Membership (per family) of \$5.00 (as stated in the Society Act) and Registration of \$50.00 is payable at the time of registration. The registration fee for subsequent family members is \$25.00. These are paid annually. Please note that this is an administration charge and apart from tuition is the only additional fee that we require.
3. **FEES** are payable in advance for the year either in full, in two equal installments dated 1st September and 1st February or by means of post-dated cheques of equal monthly amounts, made payable to "Delta Community Music School or DCMS" and are due and payable upon receipt of the Confirmation Invoice. Lessons will be suspended for those students whose accounts are in arrears greater than one month. **CHEQUES MUST BE DEPOSITED WITH THE SCHOOL BEFORE THE STUDENT BEGINS CLASSES. ALL NSF CHEQUES WILL BE CHARGED A \$25.00 HANDLING FEE.**
4. Enrolment is only accepted from those returning students whose fees and accounts are paid up to date and in good standing. Any arrears must be paid in full before subsequent enrolment is accepted.
5. **The success of the DCMS is dependent on the good will of its members. As a member of the society you are expected to participate in helping the school achieve its mandate either through help with fundraising or volunteering in some other capacity..**
6. **REFUNDS** will be made **ONLY** if the school cancels the course of study for any reason **OR** in the event of the student's serious illness. **IN THE CASE OF WITHDRAWAL, TWO WEEKS NOTICE (15 DAYS) MUST BE PROVIDED AND WILL NOT BE REFUNDED. NON-ATTENDANCE AT LESSONS DOES NOT CONSTITUTE WITHDRAWAL.**
7. **PLEASE NOTE THAT LESSONS CANCELLED BY THE STUDENT WILL NOT BE MADE UP UNLESS AT THE SOLE DISCRETION OF THE INSTRUCTOR. IN GENERAL NO MAKE UP LESSONS WILL BE GRANTED EXCEPT DUE TO ILLNESS AND AT LEAST 24 HOURS NOTICE HAS BEEN GIVEN TO THE INSTRUCTOR TO CANCEL THE LESSON. YOUR LESSON TIME HAS BEEN RESERVED FOR YOU AND YOU ALONE. MAKE UP LESSONS ARE GRANTED ONLY AT THE DISCRETION OF THE TEACHER AND ARE SUBJECT TO TIME AVAILABILITY.**
8. Due to the continuous nature of **GROUP LESSONS**, missed classes cannot be made up and withdrawal from classes cannot be refunded.
9. In the event of student **WITHDRAWAL**, two weeks notice (15 days) excluding Christmas, Easter, and Spring breaks must be given whether or not the student attends these two weeks of lessons. There will be no refund of fees for this period of notice. Delta Community Music School Membership fees and registration fees are **NOT** refundable.
10. **MATERIALS** such as music books, metronome and instruments are chosen at the Instructor's discretion to match the level of the student's development, and should be supplied by the student.
11. Participation in recitals and other Music School events both as a member of the audience and as a performer is greatly encouraged.
12. The School accepts no responsibility for personal injury occurring at any School activity (including transportation to and from the activity) nor for any damage to instruments or personal property, however caused.
13. **PHOTOGRAPHS AND RECORDINGS OF STUDENTS AND PERFORMANCES MAY BE MADE BY THE DCMS FOR PROMOTIONAL PURPOSES. NO STUDENT WILL RECEIVE MONETARY REIMBURSEMENT FOR SUCH ACTIVITIES UNLESS AUTHORIZED IN ADVANCE BY THE BOARD OF DIRECTORS. THE BOARD OF DIRECTORS' DECISION WILL BE FINAL.**